

CENTRAL BUCKS SCHOOL DISTRICT
Curriculum Committee Minutes--REVISED
September 14, 2016

MEMBERS PRESENT

Sharon Collopy, Chair
Karen Smith
Dennis Weldon
Jerel Wohl

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Paul Faulkner	Mr. John Kopicki	Ms. Angela Hendershot
Beth Darcy	Dr. Bolton	Mr. Matt Croyle
	Dr. Davidheiser	Dr. Alyssa Walloff

MEMBERS NOT PRESENT

None

PREVIOUS MEETING MINUTES

The meeting minutes from the August 17, 2016 meeting were reviewed and approved without changes.

PUBLIC COMMENT

There was no public comment at the meeting.

INFORMATION/DISCUSSION ITEMS

1. **Overview of Elementary Personal Safety Curriculum**—Mr. Croyle, Elementary Principal and Health & PE Liaison and Ms. Hendershot, K-12 Health and PE Coordinator, presented an update to the Elementary Personal Safety Curriculum. The previous delivery system of the personal safety curriculum is outdated and during the 2015-2016 school year a team of teachers were asked to pilot the KidSmartz program and resources to be used in conjunction with the current curriculum. KidSmartz offers free resources that are more applicable to today's 21st century population. Goals and objectives will remain the same. This revision is an update to the material and resources and will allow the curriculum to be taught at any time during the school year. The personal safety curriculum along with the KidSmartz resources will be used during the 2016-2017 school year and will be review by the teachers at the end of the school year.

Ms. Collopy commented that she likes that parents have access to videos. Ms. Collopy would like this presentation given to all the board members. Mr. Wohl asked if there was any way to measure assessment and Mr. Croyle explained that the best way to measure is the feedback given by the teachers. Mr. Wohl asked if parents have the option to opt-out of having their child participate in the curriculum. Mr. Croyle explained that this would be a conversation that a parent would have with the building principal. Mr. Croyle explained that very few parents opt out of the personal safety curriculum.

2. **Elementary Spelling Pilot for Grades 3, 4, 5**—Dr. Walloff, K-12 English and Language Arts Supervisor, presented information on the Lead 21 pilot program for the elementary spelling curriculum. Teachers wanted a program that would connect better with the reading program that is currently being taught. Several programs were evaluated and the Lead 21 program was selected. Twenty-six teachers in 11 different buildings will pilot the program in grades 3rd through 5th. Teachers created materials, resources and books to be used in the pilot.

The current spelling curriculum will remain the same for grades K-2. The 6th grade program will remain with current curriculum. Ms. Collopy asked if the Lead 21 program will continue for grades

3, 4 and 5 for next year. Dr. Walloff confirmed that it will with approval. Mr. Weldon asked if the 6th grade program would be changing. Dr. Walloff explained that 6th grade will continue to use their current curriculum.

Recommendation will be presented in the Spring of 2017 for approval for the 2017-2018 school year.

- 3. Update on Transcript Request Process**—Dr. Davidheiser, Assistant Superintendent for Secondary Education, presented information on Naviance and the process of requesting transcripts. Naviance is a web-based service platform that is currently used in our three high schools. Students in 10th grade begin using Naviance to start their career plan by completing interest surveys. 11th and 12th graders will use Naviance to continue the career plan process by narrowing in on college or employment options.

eDocs is an on-line, exclusive to Naviance, secure document service. eDocs through Naviance allow students to complete the Common College Application. eDocs also allows guidance counselors and teachers to submit electronic letters of recommendations. eDocs also provides building level reports on where our students are applying, where they have been accepted, along with other data.

The current process for a student to request a transcript is to complete a form and submit payment to the guidance office. Currently there is turn-around time of up to 15 school days for transcript requests to be processed—this also includes processing the guidance and/or teacher letters of recommendation. Naviance has the option for students to request transcripts electronically. Dr. Davidheiser explained that the form is used to provide more one-on-one time with a guidance counselor. Dr. Davidheiser will meet with guidance coordinators to discuss the current process and evaluate moving forward with the electronic request option. Dr. Davidheiser is also proposing discontinuing the \$1 fee.

Ms. Collopy asked if there would be any additional cost to use the electronic transcript request feature in Naviance. Dr. Davidheiser explained that the cost is already included in our current contract with Naviance. Ms. Collopy would like to see the transcript request turn-around time shortened and the process changed. Mr. Wohl expressed that the Naviance process has been a helpful and fabulous tool for our students. Mr. Faulkner would like to see how many students request more than five (5) transcripts and should there be a fee after the 5 requests.

- 4. Update on Elementary Report Card**—Dr. Bolton gave a brief overview of the progress on the elementary report cards. Dr. Bolton commented that the meetings have been positive and that the committee has been working on developing a new layout. The goal is by early 2017 to bring back a new document for board approval and to have the new document ready for the 2017-2018 school year.

NEXT MEETING – Wednesday, October 5, 2016 – 7:00 p.m. - Board Room at 16 Welden Drive